

INLAKESH FESTIVAL ~ June 24-26, 2016 ~ Vendor Agreement (page 1 of 2)

- 1) Right to Sell:** Inlakesh Festival (Inlakesh) grants _____ (You the Vendor), the right to sell, distribute, display, or provide—and Vendor agrees to sell, distribute, display, or provide—at the market site, only the items and/or services listed and described on the Vendor Application: nothing else, especially food. If you are interested in having a food booth, please request a food booth application and fill it out instead of this one.
- 2) Booth Space:** Inlakesh will provide space at the festival site for the exclusive use of the Vendor. Space is 10'x10'—as is: you provide your own tables, chairs, canopy and/or other accoutrements.
- 3) Cost of Booth:** 1st tier: \$300 for the first 20 booths that are paid in full, or until May 15th, whichever comes first. 2nd tier: \$350 after first tier ends. Some 10' Wide x 20' Deep booths are available: 1st tier: \$350 / 2nd tier: \$400. The 1st tier ends when 20 booths total of both 10'x10' + 10'x20' booths have been sold AND paid for in full, or by May 15th, whichever comes first. Payment can be made by Credit Card or PayPal using our Online Vendor App, or by check mailed with your App.
- 4) Electricity** at the site is very limited. If you need electricity, please let us know on your application form what you need it for and how much you need (in watts). AND please bring a 25' extension cord and—if you need more than one outlet—a power strip. \$15 extra for electricity for non-food booths / \$25 extra for electricity for food booths.
- 5) Vendor shall pay Inlakesh** the agreed upon amount for the use of the designated space (please see on reverse), to be paid in full prior to event.
- 6) Set Up Friday:** Vendor agrees to set up his/her booth in the designated space on Friday, June 24th, between 9:00am–2:00pm. Booths must be fully set up and open for business by 3:00pm on Friday. All cars must be moved out of the vendor area & parked in the parking lot by 2pm Friday, and will remain out of the vendor area until the end of the show. Vending will be in the back sacred meadow.
- 7) Market Hours:** Vendor agrees to have his/her booth open for business for the full time of the artisans' market from (at least) 3:00pm - 8:30pm on Friday (or later if you have lights in your booth) and 12:00pm–8:30pm on Saturday & Sunday (or later if you have lights in your booth).
- 8) Break Down:** No cars will be allowed back into the vendor area until 11:00pm on Sunday, June 26th. Vendor agrees to break down his/her booth and remove *everything* they brought with them from the site by 1:00am Monday morning, or by special arrangement with our vendor coordinator, by 12 noon on Monday, June 27th.
- 9) Vendor Camping:** Vendor fee includes camping for 2 people in or by your booth. Camping at your booth is highly recommended for optimal booth security. Please mark on your vendor application if you will be camping at your booth, and if so, if one other person will be joining you.
- 10) Pool & Spa passes are extra:** \$10- per person per day/\$25- per person for 3 days. Pool and Spa are closed Monday for cleaning. We will try to have the showers available briefly on Monday morning. Each person needs their own Pool/Spa pass if they want to use those facilities: warm swimming pool, hot mineral soaking pool, steam bath, dry sauna, and showers.
- 11) Event Passes:** Included in your vendor fee, you receive 2 weekend camping passes. You may purchase extra weekend camping passes, 3-day passes (w/o camping or spa), and/or 1-day passes *only for helpers at your booth, not for guests*. There is a max of 4 passes per booth: the 2 included + up to 2 you can purchase. See the Vendor Application, which follows, for prices.
- 12) Vendor shall keep their booth area clean and sanitary at all times.** Vendor shall be responsible for removing any and all trash, recycling, and compost from his/her booth and surrounding area, and disposing of it in the designated containers provided onsite. Please clean your site fully before leaving and take everything with you. *This is a “leave no trace” event.*
- 13) Vendor is responsible for providing the entire contents of his/her booth** including, but not limited to: decorations, costumes (if desired), and fixtures needed to complete his/her booth, including a Canopy for shade—which is ESSENTIAL—and tables, chairs, display racks, etc.
- 14) Vendor is responsible** for complying with all county fire & safety regulations, and for food booths, health department requirements. *Food Booths must have a temporary restaurant permit,*

INLAKESH FESTIVAL ~ June 24-26, 2016 ~ Vendor Agreement (page 2 of 2)

and at least one person in the booth needs to have a food handler's license. Please be sure to get these from the Jackson County Health Department well in advance of the festival.

15) Vendor agrees to indemnify and hold Inlakesh, its producers, sponsors, staff, and Jackson WellSprings harmless from any claims or causes of action arising out of, or in any way connected with, the activities of the Vendor, or sale by the Vendor to the attendees of its products at Inlakesh.

16) If in the judgment of Inlakesh the operation of the booth or the quality of the merchandise or services does not meet the requirements of this agreement, or if the vendor is in default of any other term of this agreement, Inlakesh may terminate this agreement in part or in its entirety.

17) Vendor may terminate this agreement at any time prior to the event with the understanding that all fees paid to Inlakesh will be forfeited by Vendor. Once set up at the event, vendor agrees to stay set up for the full event, until 8:30pm Sunday (or later, with lights).

18) Sales or Distribution of the following items are prohibited: alcohol, illegal substances, animals, guns, other weapons, and toy weapons. Please do not bring food or beverages to sell unless you are registered as a Food Vendor.

19) No Dogs, No Alcohol, and No Drugs at the Artisans' Market or anywhere at Inlakesh.

I have read and understood the preceding 2 pages of information and agree to all of the terms.

PLEASE SIGN & DATE:

Your Name: _____ Date: _____

Name of Booth: _____

Please list all items and/or services that will be offered within your booth: _____

If you need electricity at your booth, please tell us what it is for, and how much (in watts) you need:

Will you be camping at your booth? _____ How many campers? (2 included) _____

Please make sure we have your email address. You will receive an email conformation of the receipt of your application, and be notified if you application has been accepted. In case of non-acceptance, your application fee will be promptly refunded.

Our Vendor Coordinator will meet you for vendor setup and show you to your booth space.

**Thank you! We look forward to seeing you at Inlakesh Festival!
Be sure to tell all your friends and customers that you will be there.**

More Info: www.InlakeshFest.com • InlakeshFest@gmail.com

INLAKESH FESTIVAL 2016 ~ Vendor Booth Application Form (page 1 of 1)

Vendor Booth Name: _____

Contact: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

<u>Booth Category</u>	<u>How Many? / Check Box / Cost Each</u>	<u>Amount Due</u>
Booth: Products/Services (no food): 1 st Tier: First 20 booths paid in full <i>or</i> if Paid in Full by 5/15 <i>whichever comes first</i> (10'W x 20'Deep)	___ <input type="checkbox"/> \$300 Single <input type="checkbox"/> \$350 Double Booth	\$ _____
Booth: Products/Services (no food): 2 nd Tier: Paid in Full after 20 booths are sold or after 5/15 <i>whichever comes first</i> (10'W x 20'Deep)	___ <input type="checkbox"/> \$350 Single <input type="checkbox"/> \$400 Double Booth	\$ _____
Booth: Non-Profit / Community <i>limited number available (info only, no sales):</i>	___ <input type="checkbox"/> No Charge (No Camping or Spa)	\$ _____
Weekend Camping Pass for you & staff only (2 included/2 extra max) Note: each weekend camping pass is for use by one helper only, not to be shared	___ <input type="checkbox"/> @ \$110	\$ _____
3-Day Pass for you & your staff only (No Camping or Spa/2 extra max) Note: each weekend day pass is for use by one helper only, not to be shared	___ <input type="checkbox"/> @ \$75	\$ _____
1-Day Pass for your staff only Note: max people per day per booth at reduced rates = 4 (2 included in booth fee + up to 2 others total per day, including camping, 3-day, and 1-day passes)	___ <input type="checkbox"/> Fri @\$25 ___ <input type="checkbox"/> Sat @\$30 ___ <input type="checkbox"/> Sun @ \$30	\$ _____
Electricity for your booth (low watt lights only! LEDs (best), Christmas minis (very Good), or Compact Fluorescent Lights; <i>no incandescent or halogen</i>)	___ <input type="checkbox"/> \$15	\$ _____
TOTAL AMOUNT DUE (All booths must be paid in advance.):		\$ _____
TOTAL AMT ENCLOSED with APPLICATION: by CHECK/MONEY ORDER		\$ _____
TOTAL AMT SENT BY PAYPAL or CREDIT CARD:		\$ _____

To Pay by Credit Cards or PayPal, please use the Shopping Cart Links at the bottom of the online vendor form at our website, Please add \$3.50/\$100- service charge, so +\$10.50 if paying \$300-.)

Please include a photo of your booth with your application and check.

Please mail your completed & signed Vendor App & Agreement (all 3 pages), along with a photo of your booth, and your check or money order made out to “Peace Village Festival” to: Peace Village Festival, c/o PO Box 3485, Ashland, Oregon 97520, or pay by credit card or PayPal using our online form. Then please send us an email letting us know that your App & Fee have been sent: InlakeshFest@gmail.com. Thank you!

I have read & understood the above information (all 3 pages) & agree to all the terms.

SIGNED: _____ DATE: _____